

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD FEBRUARY 24, 2015

A regular meeting of the Kenosha Unified School Board was held on Tuesday, February 24, 2015, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Mr. Kunich, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Ms. Stevens was excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented the STEP Program Luv A Mug Recognition Awards, the 2014 Academic All-State Team Award Winners, the Mike Field – Eagle Scout Project Award, and the NASP Archery Tournament Awards.

There were no Administrative or Supervisory Appointments.

Mrs. Snyder introduced the Student Ambassador, Patrick Kenney, from Tremper High School and he made his comments.

Mr. Bryan gave the Legislative Report.

There were no views or comments by the public.

There were no responses/comments by Board members.

Mrs. Coleman made Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

The Board considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations as contained in the agenda.

Consent-Approve item XI-B – Minutes of the 1/27/15 Special Meeting and Executive Session, 1/27/15 Regular Meeting, and the 2/3/15 and 2/14/15 Special Meetings.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, Interim Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

It is recommended that the January 2015 cash receipt deposits totaling \$347,965.91, and cash receipt wire transfers-in totaling \$40,036,137.22, be approved.

Check numbers 517461 through 518368 totaling \$8,047,276.05, and general operating wire transfers-out totaling \$330,239.90, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the January 2015 net payroll and benefit EFT batches totaling \$11,858,653.81, and net payroll check batches totaling \$16,252.89, be approved.

Consent-Approve item XI-D - Mary Frost Ashley Charitable Trust submitted by Ms. Patricia Demos, Community School Relations Coordinator; Mrs. Ruder; and Dr. Savaglio-Jarvis, excerpts follow:

The district applied for and received funding from the Mary Frost Ashley Charitable Trust in 2010 and 2011 for the Back-to-School – A Celebration of Family and Community

Policy 3810 is being revised to prohibit employee use of district equipment for personal purposes inside or outside of the district. The current version of the policy allows for personal use provided the employee received prior approval from their immediate supervisor and department head or building administrator or from the superintendent of schools for items valued at over \$1,000.

Since all district equipment is purchased in some manner with public monies, the personal use by employees is not appropriate. In addition, personal use of school district equipment by employees creates an unnecessary potential liability issue in regards to replacement of the equipment if damaged or any injuries that may arise due to the use of the equipment for non-district purposes.

Dr. Savaglio Jarvis introduced the Revised 2015-2016 Capital Projects Plan submitted by Mr. John Setter, Project Architect; Mr. Finnemore; and Dr. Savaglio-Jarvis, excerpts follow:

Board Policy 3711 requires that a major maintenance project list be developed annually by the Department of Facilities Services and that the list be reviewed by the Planning, Facilities, and Equipment Committee and taken to the School Board for action no later than April 1st of each year. This report includes the proposed major maintenance and energy savings projects plans for 2015-16.

The overall major maintenance plan is updated on a regular basis with annual evaluations of each project on the list by the Facilities Department. The plan includes place marks for annual-type projects, which include roof, exterior envelop, asphalt/concrete, and flooring replacements. Each project is prioritized by the Facilities Department based, in-part, on the priority system detailed in the Board Policy. Generally, this report also includes the capacity projects as required by Board Policy 7210; however there are no capacity projects proposed for the coming year.

The major maintenance budget is \$2,000,000; however \$500,000 will be used to continue to pay off the loan used to fund the Reuther masonry restoration project from several years ago, and an additional \$500,000 will be used to fund security improvements at all of our facilities. The three-year security project and related funding was approved by the Board at the June 25, 2013 meeting. This leaves \$1,000,000 for major maintenance projects this year.

The 2015-16 capital projects plan is provided as Attachment A to this report. The plan is a continuation of the overall major maintenance plan initiated fourteen years ago, and the energy savings project program started twelve years ago. The major maintenance plan includes a proposed contingency of \$34,500 or 3.45% of the available budget for projects that will be performed this year. Board Policy 3711 recommends that a contingency of not more than 5% be reserved at the beginning of each year; contingencies have ranged from 0.86% to 4.25% over the past fourteen years.

This report was reviewed at the February 10, 2015, meeting of the Planning/Facilities/Equipment Committee, and the committee voted unanimously to forward this report to the Board for consideration.

Administration recommends Board approval of the 2015-16 Capital Projects Plan as described in this report.

Mrs. Coleman indicated that a revised 2015-2016 Capital Projects Plan was distributed due to information inadvertently being left out.

Mr. Finnemore was present to answer questions. There were no questions from Board members.

Mr. Wade moved to approve the Revised 2015-16 Capital Projects Plan. Mr. Bryan seconded the motion. Unanimously approved.

Mrs. Coleman presented the 8000 Policy Series – Internal Board Operations submitted by Mrs. Coleman, excerpts follow:

deletions without being noted and/or two policies were combined as one. In order to be as transparent as possible and to avoid confusion the following policies have been removed and will be addressed as a separate agenda item: 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870.

It is recommended that the school board approve the 8000 policy series as a second reading as contained in the agenda excluding the following policies: 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870 which will be addressed as a separate agenda item.

Mrs. Snyder moved to approve the 8000 policy series as a second reading as contained in the agenda excluding policies: 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870. Mr. Wade seconded the motion.

Mr. Flood moved to amend the motion for approval of the 8000 policy series as a second reading as contained in the agenda excluding the policies: 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870 with the addition of on items that have previously been voted on at the end of the last sentence of the second paragraph in policy 8610. Motion failed due to a lack of a second.

Mrs. Coleman asked for a roll call vote on the original motion for approval of the 8000 policy series as a second reading as contained in the agenda excluding the policies: 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870.

Roll call vote. Ayes: Mr. Kunich, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Noes: Mr. Flood. Motion carried.

Mrs. Coleman presented the Revisited 8000 Policies submitted by Mrs. Coleman, excerpts follow:

At the January 27, 2015 Board meeting, the 8000 policy series was approved as a first reading. Upon inserting the policies using standard policy formatting, it was discovered that there were policies that were missing a Rule, had deletions without being noted and/or two policies were combined as one. Therefore, these policies were approved as a first reading despite having all of the necessary content.

In order to be as transparent as possible and to avoid confusion, the following policies have been removed from the 8000 policy series for additional review and approve: 8300, 8300, 8411, 8412, 8510, 8520, 8630, 8630, 8740, and 8870.

It is recommended that the School Board approve policies 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870 as a simultaneous first and second reading this evening.

Mr. Wade moved to approve polices 8300, 8330, 8411, 8412, 8510, 8520, 8620, 8630, 8740, and 8870 as a simultaneous first and second reading. Mr. Kunich seconded the motion.

Roll call vote. Ayes: Mr. Kunich,

