

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD OCTOBER 28, 2014

A regular meeting of the Kenosha Unified School Board was held on Tuesday, October 28, 2014, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Mr. Kunich, Ms. Stevens, Mr. Flood, Mr. Bryan, Mrs. Snyder, Mr. Wade, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Ms. Heather Kraeuter, Accounting & Payroll Manager; Mr. Hamdan, Interim Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

It is recommended that the September 2014 cash receipt deposits totaling \$492,329.28, and cash receipt wire transfers-in totaling \$22,186,613.42, be approved.

Check numbers 512815 through 513779 totaling \$6,591,546.81, and general operating wire transfers-out totaling \$346,058.90, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is the recommendation of the administration that the board of education approve the updated policies listed above.

Attorney Joel Aziere from Buelow, Vetter, Buikema, Olson & Vliet, LLC was present and answered questions from Board members.

Attorney Aziere distributed and presented sample good and sufficient reason policy language pertaining to employee discipline as an alternative to the just cause or arbitrary or capricious policy language.

Mrs. Snyder moved to approve the revised handbook. Mr. Flood seconded the motion. Unanimously approved.

Mr. Patrick Finnemore, Director of Facilities, and Mr. Steven Knecht, Coordinator of Athletics/Physical Education, presented the Sports Advisory Committee Report submitted by Mr. Knecht, Mr. Finnemore, and Dr. Savaglio-Jarvis, excerpts follow:

The committee, which is chaired by Steve Knecht, was formed shortly after Board approval and the membership includes a general committee as well as subcommittees for each of the three comprehensive high schools. Committee members were solicited in a number of ways and include athletic directors, coaches, principals, parents, community members, Board members, and other elected officials.

The Sports Advisory Committee with a great deal of help from Partners in Design Architects and Camosy Construction has developed detailed conceptual site plans and associated cost estimates which are provided as attachments to this report. The Committee made several changes to the original conceptual plans provided by staff at the start of the process which was expected and desired. It was important to identify and develop plans that balance the needs of each of the sports and schools as well as take into consideration how the community will view the final prope .2054eNwotected 1 100.82 484p61(th

district. In reality these projects would need to be spread over several more years and numerous concessions would need to be made with other pressing maintenance needs.

The Sports Advisory Committee recommends that a referendum question be placed on the ballot in 2015 for the scope and associated cost estimate provided in this report.

This report was reviewed at the October 14, 2014, joint meeting of the Audit/Budget/Finance and the Planning/Facilities/Equipment Committees, and the combined committees voted unanimously to forward this report onto the Board for consideration.

Administration recommends Board approval of the plan developed by the Sports Advisory Committee as described in this report.

Mr. Finnemore distributed and presented a sample athletic facilities referendum information sheet and Board members made the following suggestions relating to it:

Mrs. Coleman suggested that #8 of the FAQs clearly state that Bradford would not get a stadium if the referendum does not pass;

Mr. Bryan suggested that the information sheet state that the new athletic facilities would increase tourism; and

Mr. Wade suggested that a survey be conducted to try to predict the success of the referendum.

Mr. Finnemore and Mr. Knecht answered questions from Board members.

Mr. Kunich moved to approve the plan developed by the Sports Advisory Committee as described in the report. Mr. Bryan seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented School Board Policy 5433 – Tobacco Use by Students submitted by

updated Policy 5433—Tobacco Use by Students for a first reading this evening and a second reading on November 25, 2014.

Ms. Valeri was present and answered questions from Board members.

Mr. Wade moved to approve School Board Policy 5433 – Tobacco Use by Students for a first reading. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented School Board Policy 6210 – School Day/Year/Calendar submitted by Mr. Keckler and Dr. Savaglio-Jarvis, excerpts follow:

Policy 6210 – School Day/Year/Calendar is recommended for revision as the state mandates have changed. In April of 2014, Governor Walker approved Act 257. This act removed the traditional 180-day minimum instructional day requirement. The historical minute requirement was not changed. Kenosha Unified has a past practice of including the equivalent of two full days of instruction for potential school closings.

The school calendar will be developed and approved at least 16 months prior to the start of the respective school year to allow for adequate planning and preparation. Due to potential school closings, late adjustments will be made in the best interests of instructional practice while still meeting the DPI requirements.

Certain district programs such as the extended year schools, alternative schools, and approved charter schools may continue to develop alternative calendars that best meet the needs of their students and program formats.

At its October 14, 2014 meeting, the Personnel/Policy Committee did not have a quorum present. Administration recommends that the Board approve proposed revisions of Policy 6210 School Day/Year/Calendar as a first reading this evening and a second reading at the November 25, 2014 regular school board meeting.

Mr. Keckler was present and answered questions from Board members.

Ms. Stevens moved to approve School Board Policy 6210 – School Day/Year/Calendar for a first reading. Mrs. Snyder seconded the motion. Unanimously approved.

Mr. Keckler presented the Official Third Friday Enrollment Report – School Year 2014-15 submitted by Mrs. Lorien Thomas, Research Analyst; Ms. Renee Blise, Research Coordinator; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

Annually, Administration provides the Kenosha Unified School Board with the District's *Official Third Friday Enrollment Report*. The data contained in this report are also reported to the Wisconsin Department of Public Instruction (DPI) in its designated format. The School Board should note that this report contains only *enrollment* data and does not contain student membership data that are used to develop revenue projections and budgetary planning documents.

District-wide, enrollment decreased from 22,676 students in 2013-14 to 22,474
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WHEREAS, education employees work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools encourage community, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, be it resolved that Kenosha Unified School District does hereby proclaim November 16–22 as the annual observance of American Education Week.

BE IT FURTHER RESOLVED, that a true copy of this resolution be spread upon the official minutes of the Board of Education, and that a signed copy be printed in the school district's official newspaper of record.

Mr. Kunich returned to the meeting at 8:34 P.M.

Ms. Stevens moved to approve Resolution 305 – American Education Week November 16-22, 2014 as presented. Mr. Flood seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented School Board Resolution 303 – Wisconsin School Board Appreciation Week October 5-11, 2014 which read as follows:

“WHEREAS, an excellent public education system is vital to the quality of life of our community and to the economic development of our state; and

WHEREAS, the members of the Kenosha Unified School District Board of Education are dedicated to children, learning and community, and devote many hours of service to public education as they continually strive for improvement, excellence and progress in education; and

WHEREAS, the district appreciates the vital role played by the local school board, which establishes policies to ensure an efficient, effective school system; and

WHEREAS, school board members are charged with representing our local education r.1 64.8 240.[r.12 0 0 1 64.(-2(ch)6(or21e3(o)1)-3(c)10()-918(s)-51(o)6(f)-53(th)4(e)-3()Dsr

Ms. Stevens moved to approve Resolution 303 – Wisconsin School Board Appreciation Week October 5-11, 2014 as presented. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Hofer, Purchasing Agent, presented the Report of Contracts in Aggregate of \$25,000 submitted by Mr. Hofer; Mr. Hamdan; Mr. Robert Neu, Interim Director of Title I/CLC Programs; Mrs. Glass; and Dr. Savaglio-Jarvis, excerpts follow:

School Board Policy 3420 requires that all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent.

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to September 23, 2014, with approval of the purchasing agent are shown in the database in coral color.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for Board Approval. Purchase/Contract Rationale forms are attached for each vendor.

Education Elements – \$43,900
Boys and Girls Club – \$50,000.

There were no questions from Board members.

Mrs. Snyder moved to approve the contracts/agreements with Education Elements and the Boys and Girls Club and have them added to the contract management database. Ms. Stevens seconded the motion. Unanimously approved.

Mr. Hamdan presented the Resolution to Exceed Revenue Limit on Non-Recurring Basis (Debt Service Payments on Energy Efficiency Measures) presented by Ms. Kraeuter, Mr. Hamdan, and Dr. Savaglio-Jarvis, excerpts follow:

At the June 25, 2013, Board meeting the Board voted to approve a resolution authorizing the sale of general obligation bonds not to exceed \$17,000,000 in order to finance the Energy Efficiency Project, also previously approved by the Board. The Project involves energy efficiency and operational savings projects at District Buildings, including HVAC system upgrades, HVAC control system improvements, lighting improvements, ro10(e)-(rov)-dB6

Administration requests that the Board approve the attached resolution to exceed revenue limit for the 2014-2015 fiscal year, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project.

Mr. Hamdan answered questions from Board members.

Ms. Stevens moved to approve the resolution to exceed revenue limit for the 2014-2015 fiscal year, on a non-recurring basis, for the purpose of servicing debt issued to finance the current Energy Efficiency Project. Mr. Bryan seconded the motion. Unanimously approved.

Mr. Hamdan presented the Formal Adoption of the 2014-2015 Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

On July 22, 2014 the Board approved the preliminary 2014-2015 Budget with assumptions that were used as the guide to create the 2014-15 Budget. The Public Hearing of the 2014-2015 Budget and the Annual Meeting of Electors was held on Wednesday, September 10, 2014 in the auditorium of Indian Trail High School and Academy. The Board of Education has reviewed the District's budget assumptions, received public input at their meetings, and has provided the direction to form the budget. Since the Public Hearing and Annual Meeting, administration has updated the budget to reflect key variables such as student membership, equalized property valuations, certified state aid, and tax levies. The State has provided KUSD with the official October 15 General Aid Certification that provided an additional \$4,175,027 of state aid which resulted in a reduction of our tax levy.

The 2014-15 Budget will include a proposed tax levy of \$89,307,794. The proposed tax levy for the General Fund is the maximum amount allowable within State law without going to referendum. The overall 4.30% decrease in total tax levy equates to \$4,009,332 less in tax dollars for the Kenosha Unified School District as compared to the previous year.

The total mill rate per \$1,000 of equalized valuation is \$11.22, a 7.46% decrease as compared to the prior year. The Equalized Property Values increased by 3.42% from last year which contributed to the overall mill rate decrease.

It is requested that the Board of Education accept the following recommendations:

1. Formally adopt the District's 2014-2015 Budget using the accompanying Budget Adoption Motion (Attachment C).
2. Direct Admin

4. Direct the District Clerk to certify and deliver the Board approved tax levy to the Clerk of each municipality on or before November 10, 2014.

Mr. Hamdan presented a PowerPoint presentation which covered the following topics: the 2014-15 proposed budget – general fund (10), the general fund ending balance, the fund balance analysis (DPI data as of 6/30/13), budget variables, KUSD enrollment trend (revenue limit membership FTE), the allowable per member revenue increase/decrease, the revenue limit, the 2014-2015 revenue limit calculation, the revenue limit history, KUSD fund structure, the total tax levy history, the tax levy changes, the Mill rate, and the 2014-2015 budget timeline.

There were no questions from Board members.

Mr. Kunich moved to approve the 2014-