

MONTHLY SCHOOL BOARD  
STANDING COMMITTEE MEETINGS

Educational Support Center  
Room 190B  
3600-52<sup>nd</sup> Street  
Kenosha, WI 53144

May 8, 2012

5:30 P.M. – Planning/Facilities/Equipment  
6:00 P.M. – Audit/Budget/Finance  
6:30 P.M. – Joint Audit/Budget/Finance and  
Curriculum/Program  
6:45 P.M. – Curriculum/Program

May 2012 Personnel/Policy Committee  
Meeting Canceled

Please Note: Committee meetings may start early  
if preceding meeting adjourns early.

PLANNING/FACILITIES/EQUIPMENT – 5:30 P.M

- A) Approval of Minutes – March 13, 2012 .....Page 1-2
- B) Information Items
  - 1) McKinley Middle School Building & Site ..... Pages 3-5
  - 2) Major Maintenance Project Status Report ..... Pages 6-8
  - 3) Utility Budget & Energy Savings Program Update ..... Pages 9-11
- C) Future Agenda Items
- D) Adjournment

JOINT AUDIT/BUDGET/FINANCE AND CURRICULUM/PROGRAM – 6:30 P.M. or  
Immediately Following Conclusion of Preceding Meeting

- A) Mary Frost Ashley Charitable Trust..... Pages 33-38
- B) Adjournment of Joint Committee Meeting

CURRICULUM/PROGRAM

A                                  An72ng        e>BDCTj        EMC                          /P        <</MC41>BDC

KENOSHA UNIFIED SCHOOL BOARD  
PLANNING/FACILITIES/EQUIPMENT MEETING  
Educational Support Center – Room 110  
March 13, 2012  
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Bryan was called to order at 5:47 P.M. with the following Committee members present: Mrs. Taube, Mr. Nuzzo, Mr. Valeri, Ms. Bothe, Ms. Dahl, Ms. Huynh, and Mr. Bryan. Dr. Hancock was also present. Ms. Thomas was excused. Mr. Coleman and Ms. Kirkwood were absent.

Approval of Minutes of December 6, 2011 Meeting

Mrs. Taube moved to approve the minutes as contained in the agenda. Mr. Nuzzo seconded the motion. Unanimously approved.

Proposed Middle School Boundary Change – Closing of McKinley Middle School

Mr. Patrick Finnemore, Director of Facilities, presented the Proposed Middle School Boundary Change and explained that the planned closing of the school requires a change be made in the middle school boundaries and that a number of factors were considered when determining the new boundaries such as proximity of students to the school, transportation costs, enrollment versus capacity at each school, minimizing the number of middle school splits for each of the elementary schools that feed into McKinley, and socioeconomic diversity.

Mr. Nuzzo moved to forward the Proposed Middle School Boundary Change to the full Board for consideration. Mrs. Taube seconded the motion. Unanimously approved.

Kenosha County Easement – 60<sup>th</sup> Street Project

Mr. Finnemore presented the Kenosha County Easement – 60<sup>th</sup> Street Project and explained that the County has requested approval of both a permanent limited easement and a temporary limited easement associated with the widening of 60<sup>th</sup> Street

broadband communication ability for emergency services. That request was approved. The County has now requested the approval of seven additional antenna relay units on the roofs of Lincoln Middle, McKinley Middle, the Educational Support Center, Bose Elementary, Jeffery Elementary, Roosevelt Elementary, and Whittier Elementary.

Mr. Nuzzo moved to forward the Kenosha County Wireless Network Easement to the full Board for consideration. Mr. Valeri seconded the motion. Unanimously approved.

#### Information Items

There were no questions on the Major Maintenance Project Status Report.

Mr. Finnemore presented and answered a question related to the Utility Budget & Energy Savings Program Update.

#### Future Agenda Items

Ms. Bothe requested an update on the McKinley Middle School building.

Mr. Finnemore indicated that changes in Facility related policies will be brought forward for review.

Meeting adjourned at 6:10 P.M.

Stacy Schroeder Busby  
School Board Secretary

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 8, 2012

INFORMATIONAL REPORT

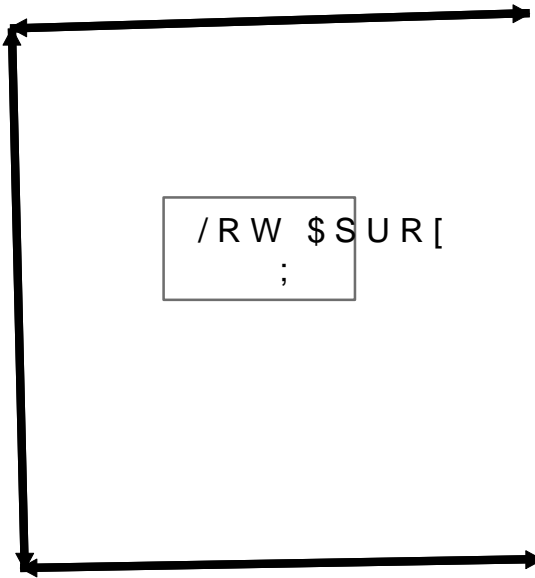
McKINLEY MIDDLE SCHOOL BUILDING & SITE

Background:

A number of key tasks have been completed since the decision to close McKinley Middle School was made earlier this year. With still over a month left in the school year,



/RW \$SUR[  
;



/RW \$SUR[  
;

5

j OF.LQOH\ 0LGGOH 6FKRRO



This page intentionally left blank

Kenosha Unified School District No. 1  
Annual Schedule for Maintenance Projects, 2011 - 2012 Fiscal Year

School Name / Description ID	Budget	Estimate Cost	Actual Cost	Variance
A-Various 1264	\$250,000.00		\$287,361.33	(\$37,361.33)
Asphalt/Concrete Replacement/Repair				
Project Completed <input checked="" type="checkbox"/>	Supervisor John Setter		Priority 2A	
Board Comments:				
A-Various 1265	\$90,000.00		\$92,299.00	(\$2,299.00)
Flooring Projects				
Project Completed <input checked="" type="checkbox"/>	Supervisor John Setter		Priority 2A	
Board Comments:				
A-Various 1266	\$465,000.00	\$465,000.00		\$0.00
Building Exterior Wall Major Maintenance				
Project Completed <input type="checkbox"/>	Supervisor John Setter		Priority 2A	
Board Comments: Awaiting final invoices.				
A-Various 1267	\$450,000.00		\$448,705.18	\$1,294.82
Roofing Replacement and Major Repairs				
Project Completed <input checked="" type="checkbox"/>	Supervisor John Setter		Priority 2A	
Board Comments:				
A-Various 1268	\$15,000.00		\$0.00	\$15,000.00
Capacity Projects				
Project Completed <input checked="" type="checkbox"/>	Supervisor John Setter		Priority 6A	
Board Comments:				
A-Various 1270	\$60,000.00		\$51,743.30	\$8,256.70
Bradford/Tremper/Bose Portable Removal				
Project Completed <input checked="" type="checkbox"/>	Supervisor John Setter		Priority 2A	
Board Comments:				

School Name / Description	ID	Budget	Estimate Cost	Actual Cost	Variance
---------------------------	----	--------	---------------	-------------	----------

---

Bose Elementary	1271	\$20,000.00		\$10,838.95	
-----------------	------	-------------	--	-------------	--

Art / Cafeteria Classroom Renovation



John Setter

2A

Board Comments:

School Name / Description	ID	Budget	Estimate Cost	Actual Cost	Variance
---------------------------	----	--------	---------------	-------------	----------

A-Variou	1277	\$25,000.00		\$24,445.00	\$555.00
----------	------	-------------	--	-------------	----------

Athletic Field Irrigation System

Project Completed  Supervisor Kevin Christoun Priority 2A

Board Comments:

A-Variou	1278	\$50,000.00	\$0.00		\$50,000.00
----------	------	-------------	--------	--	-------------

Contingency

Project Completed  Supervisor John Setter Priority N/A

Board Comments:

Reuther HS	1279	\$500,000.00	\$0.00	\$500,000.00	\$0.00
------------	------	--------------	--------	--------------	--------

Exterior Masonry Repair Project

Project Completed  Supervisor John Setter Priority N/A

Board Comments: Budgeted annual payment for Reuther Masonry Project. Construction completed August 2011.

Bradford	1285	\$0.00	\$0.00	\$15,213.00	(\$15,213.00)
----------	------	--------	--------	-------------	---------------

Emergency Repair - Water Meter Hookup

Project Completed  Supervisor John Setter Priority 1A

Board Comments: Emergency Project - Repair Water Meter Bypass

Total Sum of Budget	\$2,000,000.00
Total Sum of Estimate Cost:	\$465,000.00
Total Sum of Actual Cost:	\$1,464,044.77
Total Sum of Variance:	\$70,955.23

This page intentionally left blank

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 8, 2012

UTILITY BUDGET & ENERGY SAVINGS PROGRAM UPDATE

The purpose of this report is to provide the regular update on the 2011-12 utilities budget and the operational energy savings program.

Utilities Budget Update :

The following is a brief summary of the costs incurred for natural gas, electricity, and the entire utilities budget.

- x We have spent \$159,848 less on natural gas this year as compared to last year, and \$289,094 less than two years ago. Most of this is attributable to the warm temperatures and the low cost of gas this winter and spring.
- x We have spent \$76,413 more on electricity this year as compared to last year which is due to the opening of the south addition at Indian Trail. It is important to note, that the increase in electricity due to the expansion of Indian Trail has been mitigated in part by a reduction in electricity consumption district-wide.
- x We have spent 68% of the overall utility budget as compared to 62% last year at this time which is in part as a result of a \$579,000 reduction in the Utilities budget during the budget development process this year and the addition to Indian Trail High School.
- x Natural gas consumption was significantly lower for the month of March due to the record warm temperatures. In terms of daily records we set 5 new record highs and 6 new records for warmest daily minimum. All the record warm minimums were set in a row from the 16<sup>th</sup> to 21<sup>st</sup>. On March 20<sup>th</sup> we had the earliest over 80 degree day ever (in terms of the calendar year). The next day we reached 84° which is the highest temperature for any March day on record.

Operational Energy Program Update:

The table on the following page is a brief summary of the amount of energy saved September through March 2012. The attachment to this report provides a summary of the energy savings by school.

	2011-12	2010-11
Electricity Saved (KWh)	5,811,413	4,158,395
Gas Saved (Therms)	326,722	338,452
Dollars Saved	\$795,942	\$573,990

#### Energy Star Recognition:

Last month we reported that Bradford High School became the 19<sup>th</sup> district facility to earn EPA Energy Star status. We have three schools that are very close to joining that list: Nash Elementary, Pleasant Prairie Elementary and Prairie Lane Elementary. We are working on minor improvements in our operations to get those three schools to that level of energy efficiency. The improvements we have made to our HVAC controls systems at 20 schools this year has had a dramatic improvement in our energy consumption and we seeing that in the energy star ratings of our schools.

Dr. Michele Hancock

Mr. PoPTw 32.41 2rAC7c 0.021>3J -0.002 Tw -

# Monthly Energy Tracking Summary

## UTILITY INFORMATION

### Savings: September 2011 Through June 2012

End of FY - 2012 - 06		Current Month: 2012 - 03															
BUILDING		ACTUAL				BASEYEAR				SAVINGS vs. BASEYEAR				% Savings Relative to Base Year	Facility Avg Sq Ft	Weather Adjusted 5Yr Avg Energy Use	1yr Avg Energy Use
		kWh	kW	therms	\$	kWh	kW	therms	\$	kWh	kW	therms	\$				
Bradford H		1,526,525	4,732	88,819	\$231,442	2,091,134	5,693	127,788	\$309,601	564,609	961	38,969	\$78,160	25.2%	300,401	72.5	65.6
Hillcrest H		48,840	-	10,201	\$13,884	57,158	-	10,695	\$15,244	8,318	0	494	\$1,360	8.9%	22,405	62.0	64.9
Indian Trail H		1,640,000	6,768	72,003	\$256,590	2,779,988	9,188	81,975	\$385,066	1,139,988	2,420	9,972	\$128,476	33.4%	408,474	55.4	49.4
Lakeview H		217,440	896	4,239	\$31,725	477,604	1,209	7,846	\$56,032	260,164	313	3,607	\$24,307	43.4%	40,000	57.9	45.3
Reuther H		422,280	1,936	68,737	\$105,081	625,885	2,627	109,687	\$153,554	203,605	691	40,950	\$48,473	31.6%	143,366	94.0	81.5
Tremper H		1,252,308	3,554	120,194	\$208,067	1,798,063	4,463	143,645	\$266,858	545,755	909	23,451	\$58,790	22.0%	313,802	78.1	72.5
HS Subtotal:		5,107,393	17,886	364,193	\$846,789	7,829,832	23,180	481,636	\$1,186,354	2,722,439	5,293	117,443	\$339,565	28.6%			
Bullen M		419,943	1,476	33,187	\$73,376	685,690	1,708	60,230	\$111,717	265,747	232	27,043	\$38,340	34.3%	121,962	60.7	52.8
Lance M		341,840	1,317	39,302	\$69,549	428,253	1,600	44,793	\$82,833	86,413	283	5,491	\$13,284	16.0%	137,290	51.7	48.9
Lincoln M		492,022	2,144	44,431	\$95,348	677,143	2,449	64,109	\$124,614	185,121	305	19,678	\$29,265	23.5%	134,038	75.0	64.5
Mahone M		702,000	3,126	41,441	\$122,651	998,442	3,645	62,492	\$161,664	296,442	519	21,051	\$39,014	24.1%	175,053	62.3	60.2
McKinley M		326,700	1,270	41,459	\$68,961	438,949	1,597	46,740	\$84,805	112,249	327	5,281	\$15,844	18.7%	101,622	64.2	66.5
Washington M		262,580	1,194	36,520	\$61,028	377,683	1,620	36,814	\$75,049	115,103	426	294	\$14,021	18.7%	99,643	61.7	57.3
MS Subtotal:		2,545,085	10,527	236,340	\$490,912	3,606,160	12,620	315,178	\$640,682	1,061,075	2,093	78,838	\$149,768	23.4%			
Bain E		380,100	1,743	15,819	\$66,318	490,035	2,168	31,359	\$88,900	109,935	425	15,540	\$22,582	25.4%	126,900	35.8	33.4
Bose E		138,114	555	18,724	\$31,769	237,256	746	25,974	\$47,971	99,142	191	7,250	\$16,202	33.8%	45,109	68.2	65.9
Brass E		266,880	1,260	13,980	\$47,718	307,929	1,382	22,298	\$57,098	41,049	122	8,318	\$9,380	16.4%	72,887	49.7	46.8
Dimensions E		50,258	-	13,497	\$16,528	53,189	-	13,182	\$16,747	2,931	0	\$219	1.3%	30,509	51.9	58.9	
Forest Park E		119,022	472	33,067	\$38,955	147,724	509	33,330	\$42,192	28,702	37	263	\$3,238	7.7%	53,830	81.6	88.3
Frank E		362,220	1,309	17,774	\$58,261	483,201	1,611	22,640	\$74,474	120,981	302	4,866	\$16,213	21.8%	82,956	51.8	51.3
Grant E		87,760	335	23,413	\$28,335	105,283	460	24,680	\$31,733	17,523	125	1,267	\$3,399	10.7%	43,040	79.3	76.2
Grewenow E		132,160	456	26,121	\$35,536	204,911	606	32,118	\$47,908	72,751	150	5,997	\$12,372	25.8%	49,230	82.0	82.0
Harvey E		105,529	426	25,709	\$32,395	153,949	573	29,768	\$41,074	48,420	147	4,059	\$8,679	21.1%	47,980	77.2	75.3
Jefferson E		98,576	365	21,726	\$29,344	166,706	481	28,618	\$42,250	68,130	116	6,892	\$12,906	30.5%	49,528	76.5	64.9
Jeffery E		145,503	550	15,862	\$30,409	223,247	767	16,186	\$40,467	77,744	218	324	\$10,058	24.9%	45,209	57.1	55.5
Ktech (Lincoln)		135,680	609	12,364	\$27,216	126,335	577	15,998	\$28,827			3,634	\$1,611	5.6%	43,390	56.8	52.8
McKinley E		78,560	374	16,393	\$22,746	114,790	442	19,891	\$29,361	36,230	68	3,498	\$6,615	22.5%	35,085	72.2	68.0
Nash E		253,680	1,346	18,334	\$50,449	293,605	1,324	27,493	\$58,704	39,925		9,159	\$8,255	14.1%	73,636	64.2	51.9
Pleasant Prairie E		305,920	1,288	16,534	\$52,298	430,828	1,336	19,051	\$62,902	124,908	48	2,517	\$10,604	16.9%	73,306	47.7	53.8
Prairie Lane E		174,710	677	14,828	\$33,601	228,758	722	19,174	\$42,826	54,048	45	4,346	\$9,225	21.5%	65,778	45.3	43.7
Roosevelt E		107,040	410	21,080	\$29,204	154,751	566	23,041	\$36,459	47,711	155	1,961	\$7,254	19.9%	47,994	72.6	66.8
Somers E		213,920	886	17,232	\$40,455	321,397	1,167	25,668	\$57,617	107,477	281	8,436	\$17,162	29.8%	69,100	52.6	51.0
Southport E		127,680	638	17,725	\$30,516	199,753	793	19,419	\$40,112	72,073	154	1,694	\$9,596	23.9%	53,200	59.5	54.6
Stocker E		243,360	1,035	9,685	\$40,003	384,466	1,347	14,372	\$56,893	141,106	311	4,687	\$16,891	29.7%	80,621	38.5	33.2
Strange E		145,516	635	10,933	\$27,585	252,923	794	18,435	\$44,596	107,407	159	7,502	\$17,011	38.1%	57,192	43.8	38.2
Vernon E		210,110	815	52,713	\$62,112	347,793	1,205	62,141	\$82,534	137,683	390	9,428	\$20,422	24.7%	88,280	98.3	89.7
Whittier E		208,560	1,007	12,413	\$38,895	427,508	1,611	16,531	\$64,679	218,948	605	4,118	\$25,784	39.9%	63,888	53.4	43.3
Wilson E		78,600	382	20,616	\$25,876	138,553	530	27,084	\$37,295	59,953	147	6,468	\$11,419	30.6%	38,200	74.4	72.5
ELEM Subtotal:		4,169,458	17,574	466,542	\$896,523	5,994,890	21,717	588,451	\$1,173,619	1,825,432	4,143	121,909	\$277,096	23.6%			
Cesar Chavez		123,880	389	5,428	\$20,441	152,177	452	6,692	\$24,642	28,297	64	1,264	\$4,200	17.0%	20,500	66.2	66.3
ESC		703,520	2,181	33,361	\$101,472	875,823	2,678	40,424	\$124,713	172,303	497	7,063	\$23,241	18.6%	128,000	74.4	65.6
Recreation		53,222	273	4,811	\$11,287	55,089	299	5,016	\$13,358	1,867	26	205	\$2,071	15.5%	13,090	68.6	67.7
Other Subtotal:		880,622	2,843	43,600	\$133,200	1,083,089	3,430	52,132	\$162,712	202,467	587	8,532	\$29,533	18.1%			
Totals:		12,702,558	48,830	1,110,675	\$2,367,425	18,513,971	60,946	1,437,397	\$3,163,367	5,811,413	12,116	326,722	\$795,942	25.2%			

Note: Refinement of the base year may take place over time. Should this happen, some of the above figures may change. As a general rule changes will be minimal.



This page intentionally left blank



Mrs. Schmitz presented the Fiscal 2012-2013 Budget Process as contained in the agenda. She reminded the Committee that the process is in the preliminary stages and that

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
Kenosha, Wisconsin

May 8, 2012  
Audit/Budget/Finance Committee

SUPPLEMENTAL HEAD START FEDERAL GRANT  
COST OF LIVING ADJUSTMENT

This page intentionally left blank

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 8, 2012  
Audit/Budget/Finance Standing Committee

AUDIT SERVICES

Consistent with the District's practice of seeking proposals periodically for all services, a Request For Proposal was distributed in March to seven (7) audit firms in Wisconsin.

Four (4) audit firms responded with a proposal for services. At least three of the audit firms are of the size and stability to service KUSD needs and meet the requirements set forth in the Request For Proposal. The firms were asked to bid on the following outputs in accordance with auditing standards and DPI requirements:

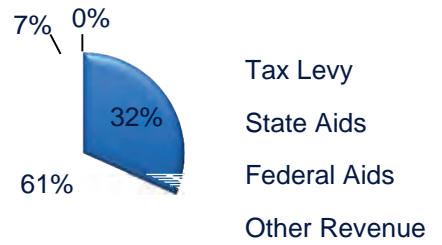
1. Independent Auditors Report on General Purpose Financial Statements
2. Single Audit Section
3. Current Year Findings and Questioned Costs
4. Status of Prior Year Findings and Questioned Costs
5. Management Letter
6. Student Activity Funds Audit Report
7. Review of Special Education licenses
8. Review of Comprehensive Annual Financial Report
9. Irregularities and illegal acts. Auditors shall be required to make an immediate, written report of all irregularities and illegal acts or indications of illegal acts of which they become aware to the following parties:
  - a. Board President
  - b. Superintendent of Schools
  - c. Chief Financial Officer

The bid required a fixed price consistent with auditing standards at the time for the 2012, 2013 and 2014

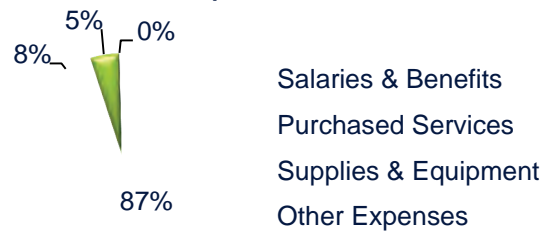
The cost proposals for services by firm:

	Schenck			Hawkins, Ash, Baptie & Co			Baker Tilly Virchow Krause, L			Clifton Larson Allen		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
Audit	\$ 33,000	\$33,900	\$ 34,800	\$ 48,000	\$ 48,000	\$48,000	\$52,500	\$53,550	\$54,600	\$61,050	\$62,900	\$64,800
CAFR	\$ 5,600	\$ 5,750	\$ 5,900	\$ 15,000	\$ 15,000	\$15,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,700	\$ 7,900
Member Audit	\$ 6,000	\$ 6,000	\$ 6,000	N/A	\$ 15,000	\$15,000	\$10,500	\$10,500	\$10,500	\$ 7,500	\$ 7,700	\$ 7,900
TOTAL	\$ 44,600	\$45,650	\$ 46,700	\$ 63,000	\$ 78,000	\$78,000	\$70,500	\$71,550	\$72,600	\$76,050	\$78,300	\$80,600

### Revenue



### Expense





This page intentionally left blank

# Kenosha Unified School District No 1 Budget to Actual Comparison Report by Fund Groups

2011 - 2012 Fund Summary Budget

For the Period Ended 3/31/2012

/Bitech-gl\_bs\_mgmt02\_rpt

**Fund 10 General Fund**

Source	----- 2012 -----				----- 2011 -----				
	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	16,814,885	16,814,885			23,633,695	23,633,695			
100 Operating Transfers In	0	0	0		0	0	0		0
200 Local revenues	80,033,586	78,795,306	1,238,280	98.45	82,665,228	81,095,422	1,569,806	98.10	82,430,823
300 Interdistrict revenues	300,000	0	300,000	0.00	306,000	0	306,000	0.00	315,958
500 Intermediate revenues	59,500	77,123	-17,623	129.62	81,517	55,120	26,397	67.62	78,481
600 State aid	144,510,911	91,294,446	53,216,465	63.17	154,213,513	97,474,514	56,738,999	63.21	154,334,277
700 Federal aid	11,311,800	5,590,558	5,721,242	49.42	16,662,847	5,917,558	10,745,290	35.51	13,724,132
800 Debt proceeds	0	190,129	-190,129		0	0	0		0
900 Revenue adjustments	26,669	27,047	-378	101.42	157,732	323	157,408	0.20	1,361,022
<b>Total Revenues</b>	<b>236,242,466</b>	<b>175,974,609</b>	<b>60,267,857</b>	<b>74.49</b>	<b>254,086,837</b>	<b>184,542,937</b>	<b>69,543,901</b>	<b>72.63</b>	<b>252,244,694</b>

Object	----- 2012 -----					----- 2011 -----					
	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	116,595,763	82,699,248	3,060	33,893,455	70.93	119,575,975	86,009,308	4,946	33,561,721	71.93	123,812,685
200 Benefits	63,453,495	42,385,504		21,067,991	66.80	67,820,540	45,381,936	16,820	22,421,784	66.91	70,460,944
300 Purchased Services	18,246,399	11,089,147	2,191,904	4,965,348	60.77	20,141,131	12,291,751	1,939,084	5,910,295	61.03	17,557,602
400 Supplies	9,628,403	5,148,343	1,029,913	3,450,147	53.47	13,817,453	8,392,181	2,707,749	2,717,523	60.74	12,902,112
500 Capital Outlay	2,394,284	1,832,507	69,048	492,728	76.54	2,029,044	1,750,159	424,828	-145,943	86.26	2,598,800
600 Debt Services	450,000	307,020		142,980	68.23	450,000	405,674		44,326	90.15	459,197
700 Insurance	1,326,707	1,221,108	0	105,599	92.04	596,707	504,801	0	91,906	84.60	568,192
800 Operating Transfers Out	30,759,834	500,000		30,259,834	1.63	29,269,597	500,000		28,769,597	1.71	30,498,836
900 Other objects	1,618,405	48,054	15,669	1,554,682	2.97	386,391	112,956	4,455	268,980	29.23	210,037
<b>Total Expenditures</b>	<b>244,473,289</b>	<b>145,230,930</b>	<b>3,309,594</b>	<b>95,932,764</b>	<b>59.41</b>	<b>254,086,837</b>	<b>155,348,766</b>	<b>5,097,882</b>	<b>93,640,188</b>	<b>61.14</b>	<b>259,068,404</b>
<b>Net Revenue/Expenses</b>	<b>-8,230,823</b>	<b>30,743,679</b>				<b>0</b>	<b>29,194,170</b>				<b>-6,823,710</b>
<b>Fund Balance - Ending</b>	<b>8,584,063</b>	<b>47,558,564</b>				<b>23,633,695</b>	<b>52,827,866</b>				<b>16,809,985</b>



Fund 25 Head Start

----- 2012 -----					----- 2011 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
700 Federal aid	1,968,420	1,149,800	818,620	58.41	2,047,632	1,260,429	787,203	61.56	2,047,632
<b>Total Revenues</b>	<b>1,968,420</b>	<b>1,149,800</b>	<b>818,620</b>	<b>58.41</b>	<b>2,047,632</b>	<b>1,260,429</b>	<b>787,203</b>	<b>61.56</b>	<b>2,047,632</b>

----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	907,026	610,406		296,621	67.30	955,280	697,041		258,239	72.97	986,014
200 Benefits	671,100	421,833		249,267	62.86	711,374	472,583		238,791	66.43	659,201
300 Purchased Services	122,397	71,285	28,181	22,931	58.24	54,815	45,191	0	9,624	82.44	81,866
400 Supplies	99,122	32,752	2,156	64,214	33.04	157,388	45,502	13,922	97,964	28.91	156,552
500 Capital Outlay	168,775	136,667		32,108	80.98	168,775	136,667		32,108	80.98	164,000
900 Other objects	0	0		0		0	0		0		0
<b>Total Expenditures</b>	<b>1,968,420</b>	<b>1,272,942</b>	<b>30,337</b>	<b>665,141</b>	<b>64.67</b>	<b>2,047,632</b>	<b>1,260,429</b>	<b>13,922</b>	<b>787,203</b>	<b>61.56</b>	<b>2,047,632</b>

## Kenosha Unified School District No 1 Budget to Actual Comparison Report by Fund Groups

2011 - 2012 Fund Summary Budget

For the Period Ended 3/31/2012

/Bitech-gl\_bs\_mgmt02\_rpt

**Fund 27 Special Education**

----- 2012 -----					----- 2011 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
100 Operating Transfers In	29,292,741	0	29,292,741	0.00	28,283,672	0	28,283,672	0.00	29,512,911
200 Local revenues	7,000	8,062	-1,062	115.17	0	5,018	-5,018		8,138
300 Interdistrict revenues	20,000	0	20,000	0.00	0	0	0		21,740
600 State aid	10,555,000	7,744,876	2,810,124	73.38	10,163,463	7,576,216	2,587,247	74.54	10,444,563
700 Federal aid	6,928,040	2,305,577	4,622,463	33.28	8,824,280	2,870,336	5,953,943	32.53	7,713,778
900 Revenue adjustments	0	0	0		0	0	0		0
<b>Total Revenues</b>	<b>46,802,781</b>	<b>10,058,515</b>	<b>36,744,266</b>	<b>21.49</b>	<b>47,271,415</b>	<b>10,451,570</b>	<b>36,819,845</b>	<b>22.11</b>	<b>47,701,130</b>

----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	25,858,619	18,063,007		7,795,612	69.85	26,428,767	18,446,900		7,981,868	69.80	26,907,462
200 Benefits	16,481,360	10,819,431		5,661,930	65.65	16,502,979	10,939,525		5,563,454	66.29	16,502,479
300 Purchased Services	3,356,534	2,741,982	121,007	493,545	81.69	3,367,515	3,047,883	168,284	151,349	90.51	3,515,973
400 Supplies	1,059,176	245,677	45,497	768,003	23.20	676,459	274,145	85,701	316,612	40.53	504,417
500 Capital Outlay	47,091	47,531	0	-440	100.93	295,695	266,910	2,796	25,989	90.27	270,527
900 Other objects	0	0		0		0	-75	75	0		273
<b>Total Expenditures</b>	<b>46,802,781</b>	<b>31,917,628</b>	<b>166,504</b>	<b>14,718,649</b>	<b>68.20</b>	<b>47,271,415</b>	<b>32,975,288</b>	<b>256,856</b>	<b>14,039,271</b>	<b>69.76</b>	<b>47,701,130</b>
<b>Net Revenue/Expenses</b>	<b>0</b>	<b>-21,859,113</b>				<b>0</b>	<b>-22,523,717</b>				<b>0</b>
<b>Fund Balance - Ending</b>	<b>0</b>	<b>-21,859,113</b>				<b>0</b>	<b>-22,523,717</b>				<b>0</b>

Kenosha Unified School District No 1  
**Budget to Actual Comparison Report by Fund Groups**  
 2011 - 2012 Fund Summary Budget  
 For the Period Ended 3/31/2012

/Bitech-gl\_bs\_mgmt02\_rpt

**Fund 30-39 Debt Services Fund**

----- 2012 -----					----- 2011 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	760,673	760,673			1,161,315	1,161,315			
100 Operating Transfers In	985,925	500,000	485,925	50.71	985,925	500,000	485,925	50.71	985,925
200 Local revenues	14,631,273	14,632,642	-1,369	100.01	13,528,038	13,526,701	1,337	99.99	13,528,038
800 Debt proceeds	0	9,275,000	-9,275,000		9,500,000	0	9,500,000	0.00	9,500,000
900 Revenue adjustments	1,517,678	1,246,723	270,955	82.15	1,104,081	1,094,831	9,250	99.16	1,104,081
<b>Total Revenues</b>	<b>17,134,876</b>	<b>25,654,365</b>	<b>-8,519,489</b>	<b>149.72</b>	<b>25,118,044</b>	<b>15,121,533</b>	<b>9,996,512</b>	<b>60.20</b>	<b>25,118,044</b>

----- 2012 -----					----- 2011 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
600 Debt Services	16,817,894	15,251,612		1,566,282	90.69	25,518,686	3,061,482		22,457,204	12.00	25,518,686
<b>Total Expenditures</b>	<b>16,817,894</b>	<b>15,251,612</b>		<b>1,566,282</b>	<b>90.69</b>	<b>25,518,686</b>	<b>3,061,482</b>		<b>22,457,204</b>	<b>12.00</b>	<b>25,518,686</b>
<b>Net Revenue/Expenses</b>	<b>316,982</b>	<b>10,402,753</b>				<b>-400,642</b>	<b>12,060,051</b>				<b>-400,642</b>
<b>Fund Balance - Ending</b>	<b>1,077,655</b>	<b>11,163,427</b>				<b>760,673</b>	<b>13,221,366</b>				<b>760,673</b>

Fund 40-49 Capital Project Fund

----- 2012 -----					----- 2011 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	4,244,696	4,244,696			20,571,141	20,571,141			
200 Local revenues	34,415	34,415	0	100.00	35,000	141,695	-106,695	404.84	219,553
800 Debt proceeds	0	0	0		0	0	0		0
Total Revenues	<u>34,415</u>	<u>34,415</u>	<u>0</u>	<u>100.00</u>	<u>35,000</u>	<u>141,695</u>	<u>-106,695</u>	<u>404.84</u>	<u>219,553</u>

----- 2012 -----					----- 2011 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	07 T6Tj Q q 182.75	345.019	50 10.25	re W n BT 0 0 0 rg.847 - 0 Of 228.24	347.97	Td (37 T6Tj Q q 182.75)	345.019	50 10.25	re W n BT,000 rg.847 - 0 Of 228.24	347.97	Td (





Fund 60 Student Activity Fund

-----2012-----					-----2011-----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	0	0			0	0			
200 Local revenues	0	0	0		0	0	0		0
Total Revenues	0	0	0		0	0	0		0

-----2012-----						-----2011-----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	0	5,034		-5,034		0	2,844		-2,844		306
200 Benefits	0	937		-937		0	394		-394		8
300 Purchased Services	0	0		0		0	681		-681		0
400 Supplies	0	-338,405	51,122	287,284		0	-374,274	26,700	347,574		-314
500 Capital Outlay	0	0		0		0	0	4,400	-4,400		0

# Kenosha Unified School District No 1 Budget to Actual Comparison Report by Fund Groups

2011 - 2012 Fund Summary Budget  
For the Period Ended 3/31/2012

/Bitech-gl\_bs\_mgmt02\_rpt

**Fund 70-79 Trust Funds**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	-20,646,012	-20,646,012				-21,843,612	-21,843,612				
200 Local revenues	4,682,760	14,540	4,668,220	0.31		4,949,239	841	4,948,397	0.02	5,025,440	
900 Revenue adjustments	0	8,372,492	-8,372,492			0	0	0		0	
<b>Total Revenues</b>	<b>4,682,760</b>	<b>8,387,032</b>	<b>-3,704,272</b>	<b>179.10</b>		<b>4,949,239</b>	<b>841</b>	<b>4,948,397</b>	<b>0.02</b>	<b>5,025,440</b>	

----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
200 Benefits	3,370,000	2,706,210		663,790	80.30	3,370,000	2,782,143		587,857	82.56	3,368,164
300 Purchased Services	310,000	2,613,454		-2,303,454	843.05	310,000	281,773	53,719	-25,492	90.89	451,552
400 Supplies	0	958		-958		0	0		0		0
600 Debt Services	0	6,000		-6,000		0	6,000		-6,000		6,000
900 Other objects	0	0		0		0	5		-5		5
<b>Total Expenditures</b>	<b>3,680,000</b>	<b>5,326,622</b>		<b>-1,646,622</b>	<b>144.75</b>	<b>3,680,000</b>	<b>3,069,921</b>	<b>53,719</b>	<b>556,359</b>	<b>83.42</b>	<b>3,825,721</b>
<b>Net Revenue/Expenses</b>	<b>1,002,760</b>	<b>3,060,410</b>				<b>1,269,239</b>	<b>-3,069,080</b>				<b>1,199,719</b>
<b>Fund Balance - Ending</b>	<b>-19,643,252</b>	<b>-17,585,601</b>				<b>-20,574,373</b>	<b>-24,912,691</b>				<b>-20,643,868</b>

## Kenosha Unified School District No 1 Budget to Actual Comparison Report by Fund Groups

2011 - 2012 Fund Summary Budget  
For the Period Ended 3/31/2012

/Bitech-gl\_bs\_mgmt02\_rpt

**Fund 81 Recreation Services Program**

----- 2012 -----						----- 2011 -----					
Source	Budget	Actual	Balance	% Rec		Budget	Actual	Balance	% Rec	Fiscal	
Fund Balance - Beginning	257,109	257,109				298,389	298,389				
200 Local revenues	452,419	408,973	43,446	90.40		452,419	404,683	47,737	89.45	432,730	
<b>Total Revenues</b>	<b>452,419</b>	<b>408,973</b>	<b>43,446</b>	<b>90.40</b>		<b>452,419</b>	<b>404,683</b>	<b>47,737</b>	<b>89.45</b>	<b>432,730</b>	
----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	323,925	183,206		140,719	56.56	317,610	198,230	0	119,380	62.41	276,837
200 Benefits	137,621	89,452		48,169	65.00	123,030	97,896	0	25,134	79.57	138,086
300 Purchased Services	48,700	22,380	3,941	22,378	45.96	48,700	24,132	3,363	21,205	49.55	36,032
400 Supplies	19,900	4,944	3,211	11,746	24.84	19,900	6,759	4,833	8,308	33.97	12,391
500 Capital Outlay	17,800	4,935	4,505	8,360	27.72	17,800	7,305	9,135	1,360	41.04	7,665
900 Other objects	4,000	1,407	140	2,453	35.18	4,000	1,601		2,399	40.02	2,999
<b>Total Expenditures</b>	<b>551,946</b>	<b>306,324</b>	<b>11,798</b>	<b>233,824</b>	<b>55.50</b>	<b>531,040</b>	<b>335,923</b>	<b>17,331</b>	<b>177,786</b>	<b>63.26</b>	<b>474,010</b>
<b>Net Revenue/Expenses</b>	<b>-99,527</b>	<b>102,649</b>				<b>-78,621</b>	<b>68,760</b>				<b>-41,280</b>
<b>Fund Balance - Ending</b>	<b>157,582</b>	<b>359,758</b>				<b>219,768</b>	<b>367,149</b>				<b>257,109</b>

Fund 82 Athletic Venues

----- 2012 -----					----- 2011 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	7,630	7,630			2,187	2,187			
200 Local revenues	29,125	20,863	8,262	71.63	29,125	19,760	9,365	67.85	23,544
Total Revenues	29,125	20,863	8,262	71.63	29,125	19,760	9,365	67.85	23,544

----- 2012 -----					----- 2011 -----						
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	10,000	7,949		2,051	79.49	10,000	8,841		1,159	88.41	12,431
200 Benefits	0	1,189		-1,189		0	1,776		-1,776		2,424
300 Purchased Services	10,000	3,977		6,023	39.77	10,000	4,025		5,975	40.25	5,879
400 Supplies	2,148	0		2,148	0.00	2,148	1,396		752	65.01	2,367
500 Capital Outlay	0	0		0		0	-5,000		5,000		-5,000
Total Expenditures	22,148	13,114		9,034	59.21	22,148	11,038		11,110	49.84	18,101

Net Revenue/Expenses

Fund Balance - Ending

Fund 83 Community Services Program

----- 2012 -----					----- 2011 -----				
Source	Budget	Actual	Balance	% Rec	Budget	Actual	Balance	% Rec	Fiscal
Fund Balance - Beginning	68,391	68,391			53,749	53,749			
200 Local revenues	1,628,421	1,628,821	-400	100.02	1,624,421	1,624,422	-1	100.00	1,624,422
Total Revenues	1,628,421	1,628,821	-400	100.02	1,624,421	1,624,422	-1	100.00	1,624,422

----- 2012 -----						----- 2011 -----					
Object	Budget	Actual	Encumbered	Balance	% Used	Budget	Actual	Encumbered	Balance	% Used	Fiscal
100 Salaries	419,928	235,624		184,304	56.11	330,160	216,778		113,383	65.66	306,402
200 Benefits	174,923	93,895		81,027	53.68	150,229	104,541		45,688	69.59	147,253
300 Purchased Services	301,372	39,494	255,215	6,663	13.10	304,978	142,134	147,080	15,764	46.60	287,948
400 Supplies	39,570	10,741	12,453	16,376	27.14	26,126	6,671	1,955	17,501	25.53	15,970
500 Capital Outlay	761,019	2,273	0	758,746	0.30	866,677	0		866,677	0.00	852,207
Total Expenditures	1,696,812	382,027	267,669	1,047,116	22.51	1,678,170	470,123	149,034	1,059,012	28.01	1,609,779

Fund 85 CLC After School Program

-----2012-----

Source	Budget	Actual	Balance	% Rec
--------	--------	--------	---------	-------

-----2011-----

Budget	Actual	Balance	% Rec	Fiscal
--------	--------	---------	-------	--------



KENOSHA UNIFIED SCHOOL DISTRICT #1  
CASH AND INVESTMENT QUARTERLY REPORT  
FISCAL YEAR ENDING JUNE 30, 2012

Financial Institution	Total Fiscal Year-To-Date 2011-12 (thru Mar 2012)			Total Fiscal Year 2010 - 2011			Total Fiscal Year 2009 - 2010		
	Cash Balance	Interest Earned*	Rate	Cash Balance	Interest Earned*	Rate	Cash Balance	Interest Earned	Rate
General (Funds 10, 20s, 50, 75 & 80)									
Johnson Bank Checking	\$ 10,486,186	\$ -	0.00%	\$ 958,740	\$ -	0.05%	\$ 936,146	\$ -	0.12%
Johnson Bank Repurchase Account	400,000	274	0.05%	4,377,063	6,025	0.05%	4,836,299	17,647	0.12%
U.S. Bank Savings	10,315	2	0.01%	10,351	5	0.04%	10,396	52	0.12%
Petty Cash Accounts	6,190			6,265			6,265		
Local Government Investment Pool	28,627,465	8,176	0.15%	19,288	36	0.11%	19,253	93	0.22%
Wisconsin Investment Series Coop	71,263	13,827	0.13%	38,320,707	15,586	0.20%	35,211,686	194,819	0.23%
	\$ 39,601,419	\$ 22,279		\$ 43,692,414	\$ 21,651		\$ 41,020,045	\$ 212,611	
Debt Service (Fund 30s)									
Local Government Investment Pool	4,518,263	1,708	0.15%	620,443	1,148	0.11%	619,295	1,584	0.22%
Wisconsin Investment Series Coop	10,973,997	4,948	(a)	4,253,523	6,536	0.20%	4,615,624	425,764	0.23%
	\$ 15,492,260	\$ 6,656		\$ 4,873,966	\$ 7,684		\$ 5,234,919	\$ 427,348	
Capital Projects (Fund 40s)									
Wisconsin Investment Series Coop	6,859	34,415	0.04%	2,811,771	219,553	0.20%	27,065,098	432,869	0.23%
	\$ 6,859	\$ 34,415		\$ 2,811,771	\$ 219,553		\$ 27,065,098	\$ 432,869	
OPEB (Fund 73)									
Wisconsin Investment Series Coop (CDO)	5,911,118	3,086	0.13%	account opened 11/2011			account opened 11/2011		
Wisconsin Investment Series Coop	4,443,487	11,454	0.40%	4,432,418	35,745	0.54%	4,396,673	9,561	0.51%
	\$ 10,354,604	\$ 14,540		\$ 4,432,418	\$ 35,745		\$ 4,396,673	\$ 9,561	

\* This represents the interest recognized at this time. The interest earned from Certificates of Deposits will be recognized when the CD matures.



This page intentionally left blank

KENOSHA UNIFIED SCHOOL DISTRICT NO.1

## Funding Source

These funds originate from the Mary Frost Ashley Charitable Trust. The Trust was created by Mary Frost Ashley to provide financial support to the charitable organizations in Kenosha, Wisconsin. The Kenosha Unified School District was selected to submit a 2012 proposal.

## Time Period

July 1, 2012 – June 30, 2013

## Purpose

The goal is to further deve

Number of students served 22,978

#### Relationship to Transformation Design

This proposal directly relates to the District's Transformation Design mission, goals, and student results. The transformation goal, as it relates to A Framework for Healthy Youth Development: Expanding Family Learning and Student Engagement Programs, is to expand collaborative partnerships with families, community, and industry.

#### Budget





Goal VII – Further develop family interactive learning experiences at middle schools.  
Goal VIII – Strengthen parent trainings with the District’s School Age Parent Program.  
Goal IX – Provide support for the Annual Kenosha County Alcohol, Tobacco, and Other  
Drugs Awareness Student Recognition Brunch.  
Goal X – Provide support for Parent Leadership Development Training.

The goals included in this plan directly relate to Transformation Design Goal #2.

### IMPACT

This goal provides opportunities for families to 4(s)4( S)1(t40(P)-12(A)17(CT)]TJ)6(es)4( )10(f)2

**KENOSHA UNIFIED SCHOOL BOARD**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 190B  
April 3, 2012  
**MINUTES**

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Gallo was called to order at 6:50 P.M. with the following Committee members present: Ms. P. Stevens, Mrs. Taube, Ms. Reed, Mrs. Daghfal, Ms. Spaay, Mr. Caracciolo and Mr. Gallo. Dr. Hancock was also present. Ms. Anderson was excused. Mr. Martinelli and Mr. Simpkins were absent.

**Approval of Minutes – March 13, 2012 Meetings**

Ms. P. Stevens moved to approve the minutes as contained in the agenda. Mrs. Taube seconded the motion. Unanimously approved.

**Brompton School Charter Contract**

Mrs. Karen Davis, Assistant Superintendent of Elementary School Leadership, and Mrs. Susanne Loewen, Principal at Brompton, presented the Brompton School Charter Contract and indicated that the Brompton School Governance Board is requesting an additional five-year charter renewal to continue as a KUSD char ContD charroeH4(.)2.hiT-prechol ar









Kenosha Unified School District No. 1  
Kenosha, Wisconsin

May 8, 2012  
Personnel/Policy Standing Committee

**Kenosha eSchool CHARTER CONTRACT RENEWAL**

On July 1, 2006 the Board of Education first approved the request for charter school approval for the Kenosha eSchool, initially for a five (5) year period, and another renewal for three (3) years was granted on August 24<sup>th</sup>, 2010. The charter was also updated and approved for another three (3) year period on September 27<sup>th</sup>, 2011, mainly due to the expansion to grades 6-8. There are a number of areas outlined below that initiated this new version of the charter, primarily for the elementary expansion, grades K-5.

Per the request of the KUSD School Board, all of the existing charter schools have already completed or are in the process of aligning the charter contract language for improving the communal layout, presentation, and understanding. The Wisconsin Department of Education, May 8, 2012

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

Kenosha eSchool Charter Contract

This agreement is made as of the 27<sup>th</sup> 22<sup>nd</sup> day of ~~September 2011~~ **May 2012** between the Board of Education for the Kenosha Unified School District No. 1 ("Board") and the Kenosha eSchool.

**Terms of the Contract**

The term of this contract will be for a period of three (3) years commencing on the 27<sup>th</sup> 22<sup>nd</sup> day of ~~September 2011~~ **May 2012**, with a revised agreement for a successive three (3)-year period.

It is understood and agreed that the Kenosha eSchool will follow all of the established District Policies and Procedures, unless stipulated differently in other provisions in this contract or provided by law.

**Administrative/School Services**

**eSchool Curriculum Sponsors.** The sponsors will be Mr. Kris Keckler, Mr. Dan Tenuta, and Ms. Karen Davis.

**Person(s) in Charge: Administrative Services.**

**Person(s) in Charge.** The person responsible for administrative leadership of the Kenosha eSchool will be Mr. Kristopher Keckler. He will serve as full-time Principal/Director of the school. Mr. Keckler will work closely with the Governance Board to ensure that the educational goals of the Kenosha eSchool are carried out. He will be responsible to the Board of Education for meeting the terms of the contract, financial accountability, serving as an instructional leader, overseeing instruction and staff development, managing the building, hiring of all personnel, and handling student discipline. Mr. Keckler will also be responsible for overseeing secretarial/clerical procedures such as attendance and health records. He will also oversee the administration of assessment and evaluation of programs and all staff. If the Principal/ Director should leave his position, central office personnel in consultation with the Kenosha eSchool Governance Board will choose a replacement. Any administrative appointments will be approved by the KUSD Board of Education based on the recommendation of a replacement from the KUSD superintendent.

**Advisory/ Governance Board.** The Kenosha eSchool Governance Board will be accountable to the District Board of Education in seeing that the District policies, rules, and academic standards are adhered to and maintained. The Governance Board will be independent as it relates to policies, procedures, rules, and programming not required by Board of Education policies, rules, and/or directives. The Governance Board and Board of Education will jointly meet periodically to discuss student achievement, student activities, parental involvement, reporting, and autonomy issues. **The Governance Board will have participation relative to the eSchool policy, budget development, staffing, and program evaluation.**

The Kenosha School Board will be the chartering agent, thus the eSchool will be considered an instrumentality charter. State exemptions for charter schools which Kenosha eSchool will take advantage of are as follows: flexible school day, flexible calendar, or inclement weather days,

student created personal schedule, the definition of habitual truancy, teacher workload description, maximum age of student, and disciplinary process for removal. No Charter policies or procedures will be in conflict with existing School Board policies and rules, unless stipulated in this contract, or State and Federal laws and regulations. Where any of the above are silent the eSchool's Governance Boards policies, rules, and regulations will prevail.

The Kenosha eSchool will be an instrumentality charter that assumes authorization by the Kenosha Unified School District Board of Education and all personnel involved in the Kenosha eSchool will be employees of the Kenosha Unified School District. Kenosha Unified School District as well as Kenosha eSchool are not connected or affiliated with any religious denomination or organization and thus our practices, programs, admission policies, employment practices, and all other operations and practices are not directed or influenced by any religious denomination or organization.

The following KUSD policies are waived for the Kenosha eSchool. Kenosha Unified School District policy 5310-Student Attendance is waived as it relates to a student's physical presence in a KUSD building at prescribed times of the day. KUSD policy 4280-Employee Attendance and Punctuality is waived as it relates to a teacher's daily attendance for instructional purposes. The waiver does not apply to attendance at an IEP, ADEP, 504, District professional development, curriculum, and/or staff meetings. KUSD policy 4351- Staff Work Schedule is waived and modified to the extent that regular work hours are limited by specific time of the day. All KUSD policies must be in agreement with the collective bargaining agreement of the Kenosha Education Association.

The Governance Board may request of the KUSD Board a variance from or absolution from additional Board policies. The discretionary operational budget of the eSchool will be administered by the eSchool Principal/ Director and the Governance Board.

Nonsectarian. The Kenosha eSchool is nonsectarian in its programs, admissions policies, employment practices, and all other operations. The Kenosha eSchool faculty, sta



established to validate the understanding and progression of the student in the course, as well as to address NCAA endorsement of online courses. Online schedules may be modified to best fit the particular need of a student.

### **Methods of Attaining Educational Goals.**

Instructional Framework Assessment/Evaluation. Students, parents/guardians, or mentor/coaches will have access to their student's electronic grade book 24 hours a day, 7 days a week. Other individual testing and assessments will be available on an as needed basis. Some of the assessments included in the Kenosha eSchool will be: auto-graded quizzes, threaded discussions, worksheets, research papers, oral exams, presentations, letters, or brochures created as part of a project. A proctor will administer all course **respective** finals **exams** and a passing grade on the final exam must be achieved to receive credit for the course.

An Online Perceiver Instrument will be used to review the components of quality online schools and programs. Information will be gathered from the Governance Board, students, mentor/coach/parent, and online teachers to identify the strengths and effectiveness of the school and assist in future planning and goals.

~~Student Progress and Communication with Parents/ Mentors. Student progress is based on their pace chart. Their progress will be communicated to parents on an informal basis via emails and phone calls. Twice a month, progress will be reported more formally via a written report that~~



✘ Students in a treatment program, or who are incarcerated, may be told when they will be working on their assignments.

✘ Other students might work on their course(s) at the same time every day from the LMC or another location in their local building where they might be multi-school enrolled.

✘ Students who are not effective at 7:30 a.m. might take one online course and begin school at 9:15 a.m.

Instructional Practice. The students will communicate with their teacher in several ways, though mostly electronically. The most typical method would be through emails. Some projects may have 3-dimensional components. Students can take pictures and send them electronically. Simple questions or clarifications on assignments would most often occur using this method. However, secondary forms of communication are used: chat rooms, white boards, telephones, and face-to-face contact. **Online instructional guidelines and standards as identified by iNACOL will be promoted.**

Teachers would post office hours each week, at which time they would be available to students via a discussion group where several students could participate in a discussion or tutoring session synchronously. This option includes a white board that would be visible to all in the discussion group at that time. Teachers can call on individual students to solve a math problem or demonstrate an idea using a mapping or graphing technique. The teachers would be able to make changes or suggestions as the students are working on the white board and at the end of the session the students could print out all of the notes that would have been created on the white board during that session. Several students might work on a group project in this manner. Course discussions could also occur asynchronously. The teachers might start a discussion stream and students would be expected to participate over a week or two and be graded on the quality of their responses. Assignments might be submitted directly online, as email attachments, via the postal service, or some projects might actually be hand delivered to the eSchool office. Students would be expected to demonstrate regular progress with their work.

Student/teacher contacts would be expected at a minimum of 2-3 times per week. Contacts include feedback on assignments, responding to questions, clarifying assignments, or other grade reports. These contacts would typically be in the form of emails or phone calls. Minimally, twice each month, the students, as well as the designated adult (parent/mentor/coach) for the students would receive a written report of the students' progress as compared to the benchmarks showing whether or not their progress was on track to meet their course completion goals. If the teacher has not been able to contact students or see any signs of progress in their work, the designated adult would be contacted. This adult would also have online access to an individual student's current grade and progress. Students may forfeit their online opportunities if regular progress does not occur and they are not communicating any special needs to the teacher.

Special Education. The Kenosha eSchool will do everything within its power to recruit and maintain a student demographic that is similar to other schools within the community. All ADA requirements will be met. Successful online students have specific characteristics defining how they operate. These skills are: time management, organization, ownership for learning, self-advocacy, problem solving, computer literacy, read and follow detailed directions, and have effective writing skills. The students in conjunction with their instructor and mentor/coach must work on any weakness in these skills. Since students will have an Individual Learning Plan

based on their needs and goals, the learning team can determine whatever accommodations are needed for individual students, and the planning can occur to best provide for those needs.

Students with special needs are also eligible for Kenosha eSchool. They must have an updated IEP (Individualized Education Program) for full time enrollment. A special face-to-face meeting with the course instructor, special education teacher, student, and mentor/coach will occur to determine if the eSchool is the student's LRE (Least Restrictive Environment). The eSchool has found online learning to be successful for students with special needs. The following is a list of accommodations for students with special needs.

As defined by an IEP/ 504, some accommodations may include:

- ✘ Extended time on lessons and tests
- ✘ Flexibility in start and end dates
- ✘ Prepared notes and reviews of lessons
- ✘ Non-threatening means of communication with the instructor
- ✘ Clear rubrics for assessments
- ✘ Regular communication with parents on course progress
- ✘ Opportunity to revise and resubmit assignments
- ✘ No lost assignments

School Calendar. The Kenosha eSchool will generally follow the Kenosha Unified School District calendar **of instructional days**. However, some flexibility in scheduling the school day may be necessary to accomplish the mission of the school. **The eSchool will provide educational services to its pupils for at least 150 school days each year per state requirements.**

Electives. **The eSchool will offer a selection of elective options based on availability of the curriculum and instructional staff. Examples could include Art, World Latld 9dm4( s)-1(c2 344.16 r4(x)-**



work for the community. All promotional and advertising material will first go through the KUSD Public Relations Department. **The Kenosha eSchool website and quarterly newsletters will publish and/or provide links to the names and contact information of the Kenosha Unified School Board, eSchool Governance Board, and eSchool Staff.**

Marketing. The Kenosha eSchool will actively participate in marketing the school program and offerings to the greater Kenosha area through a variety of means. These would include:

- ✘ Website link from the KUSD home page with application forms and contact information
- ✘ Informational brochures distributed to district schools and other community agencies
- ✘ Community Meetings
- ✘ Informational presentations for prospective students/ parents
- ✘ Articles in high school and district newsletters
- ✘ Articles in the Kenosha News
- ✘ News releases to area radio stations
- ✘

be employed by the eSchool either by extended day contracts for existing teachers or full-time or part-time instructors. The selection of these instructors will be governed and decided by the existing KUSD hiring practice. The Kenosha eSchool Principal will conduct interviews in accordance with existing district guidelines. eSchool staff, students, and Governance Board members may participate on the interview team. All Hiring decisions will be finalized by the eSchool Principal.

Employee Status. All Kenosha eSchool staff members will be employees of KUSD and are entitled to all of the rights and benefits of other similar employees of KUSD following already established salary schedules and benefit programs. A consistent and agreed upon contract for extended day assignments will be used when necessary. Kenosha eSchool staff members are employed teaching staff of the Kenosha Unified School District and will be members of the Kenosha Education Association.

The eSchool Teacher Consultant will be responsible for the day-to-day operations of the eSchool dealing with coordination activities and teaching support. The Consultant will also be responsible to help promote and communicate information about Kenosha eSchool to the community, School Board, Guidance Counselors, and any other educational staff. The eSchool Teacher Consultant should have at least 5 years of teaching experience. A background in alternative education is extremely useful. Other positions will be needed based on the growth of the eSchool.

All district policies and procedures will be followed to the greatest extent possible. When the unique nature of an online school brings forth situations that do not fit the existing protocols, the Kenosha eSchool Principal will work through the issues in good faith with the district and KEA utilizing existing processes until appropriate contractual language can be developed.

### **Student Health and Safety.**

All local and state health and safety regulations and building code standards will be followed, including but not limited to, fire drills and tornado safety practice. OSHA safety procedures will be in place.

### **Racial/ Ethnic Balance Goals and Methods Equity of Opportunity.**

Diversity. Every effort will be made to provide information to diverse populations about the opportunities that the Kenosha eSchool may have that could meet their individual needs.

Add



**x Any elementary school age student who can be best served when elementary school curriculum, staff, and resources are available.**

Applications Required. Kenosha eSchool will have a continuous enrollment in courses. During enrollment all students will be expected to complete the Kenosha eSchool enrollment form. KUSD students currently attending a district school will also be expected to complete a counselor form, complete with counselor/administrator signature, to ensure that their counselor is aware of the students' interest in eSchool classes. District residents who are not currently attending a KUSD school will complete an enrollment form and submit their course requests directly to the Kenosha eSchool. A transcript should accompany all student enrollment forms. Out of district students must have successfully applied for Open Enrollment during the state's window of opportunity and been accepted by the district before they submit an enrollment form. Once the enrollment form has been received, all students will participate in a mini-course (about 4 hours work) designed specifically for orientation. The Orientation Instructor will monitor progress. Finally, the students' coach/mentor and parent/guardian will participate in a mandatory Parent/ Mentor training session, taking advantage of available technolog rccommunicati

and parent choice. Non-compliance with KUSD policies, participation, and Code of Conduct will serve as a basis for consideration of transfer from the charter school.

### **Financial and Programmatic Operations Arrangements.**

Tuition. The Kenosha eSchool will not charge any tuition. The school will collect activity and other fees of the type and amount charged to other KUSD students in other District schools following the District Student Fee Schedule. The Kenosha eSchool will collect and expend student fees at the building level for the purpose of defraying the costs of some instructional materials.

Budgeted Items. The cost of all salaries, benefits, rents, utilities, supplies, equipment, and similar items shall be detailed and included in the approved budget of the school. The Kenosha eSchool budgeting practices will adhere to District and State requirements for budget preparation and administration. The building Principal will approve all budget expenses.

A student cost per enrollment—to alleviate the need to purchase and develop our own Course Management/ **Student Information** System, will be shared at a pro-rated cost with the Wisconsin eSchool Network, Inc., to provide this system to our students. This will be a shared expense with the Network based on the eSchool course enrollments.

Financial Records. All operational and personnel funds will flow through the District. The Kenosha eSchool will follow the same financial policies and practices required by the District for all other District schools. A record for all transactions will, therefore, be available as financial records of the district. Financial records, including an activity account, will be maintained at the Kenosha eSchool and will be available for review. All of the financial and programmatic operations of the Kenosha eSchool will be available for review by District staff or any outside auditor employed by the District.

Payment by KUSD. For each full-time student enrolled at the eSchool on the official third Friday in September membership count, KUSD will credit Kenosha eSchool with eighty (80%) percent of the per membership cost determined by the State for the applicable school year (“Direct Cost Budget”).

Part-time students will be calculated on a course equivalent basis as the year progresses (~~FT/4/4~~). The eSchool will work in partnership with the Finance Department on an equitable distribution for potential increases in enrollment throughout the school year. The remaining twenty (20%) percent of the per member cost will be allocated directly to KUSD as reimbursement for administrative or other services furnished to the Kenosha eSchool. KUSD will pay the offset against the Direct Cost Budget, all teacher and staff salaries and benefits, rents, equipment and supplies, and other miscellaneous direct expenses of the Kenosha eSchool. Expenses other than established salaries, benefits, and rent shall be paid only upon written requisition to KUSD by the Kenosha eSchool. Any other funds raised by Kenosha eSchool from outside sources shall be delivered to and maintained by KUSD in a separate account subject to sole discretion of the Kenosha eSchool (“Discretionary Account”) following established District policies. Unspent discretionary funds can be carried over from one year to the next. Any saved monies will be designated for approved costs related to any short/ long-term plans. The annual amount of the Direct Cost Budget shall be periodically allocated by KUSD for use by the Kenosha eSchool in the operation of the school as follows:



- (1) Twenty-five (25%) percent on the first day of July preceding the school year.
- (2) An additional fifty (50%) percent on the first day of October during the school year.
- (3) The remaining twenty-five (25%) percent on the first day of January during the year.

The eSchool will be included in any federal or state programs on the same basis as other eligible district schools, based on the requirements and stipulations outlined by the applicable program.

**Kenosha Unified will assist in allocation of all associated federal funds.**

Offsets. KUSD may offset part or all of any amount in the Discretionary Accounts against any amounts by which the Kenosha eSchool exceeds the Direct Cost Budget in any school year and for which KUSD is liable. Notwithstanding the foregoing, the Kenosha eSchool is not authorized to expend or otherwise obligate the District for any amounts in excess of the Direct Cost Budget plus any amounts in the Discretionary Accounts.

Purchasing. All supplies and equipment of the Kenosha eSchool shall be requisitioned and purchased following standard financial procedures and District policy. This would include the periodic audit of the school capital assets in conformance with District policy.

Student Records.

receive a copy of any rules and regulations.

Discipline Procedures. Due process procedures will be followed in reaching any discipline decision including removal from the Kenosha eSchool. All existing KUSD policies regarding student discipline will be followed. Discipline in an eSchool setting would be much different than in a traditional school. Discipline issues and concerns are likely to center on appropriate use of emails and other forms of communication. If students have not completed any work in a week without prior arrangements with the instructor, a communication would be sent to the parent to discuss the situation.

Resolution of Issues. Issues and concerns involving students, parent/guardians, and staff will be resolved following the same basic procedures as other staff in the district. The parties involved would first seek to resolve the issues amongst themselves. If this does not resolve the issues/concerns, they would be taken to the administrator of record and/or the Governance Board. If resolution is still not found, the issues/concerns can be referred to the KUSD administration and/or Board of Education (Appendix A).

### **Public School Alternatives.**

No student shall be compelled to attend the Kenosha eSchool. Students who are not enrolled with the Kenosha eSchool will attend their ~~regular attendance area~~ **boundary** school, or another choice school.

Public school alternatives for resident students not attending the eSchool.



## Appendix Due Process

The Kenosha Unified School District and the Kenosha eSchool are committed to working closely with students, parents and guardians to resolve issues and concerns in a way that is mutually agreeable. These are the steps to follow if there is a concern, question, or problem that needs attention.

### KUSD Complaint Procedure:

#### Step One

✘ Contact the teacher. If it is a serious issue, you may wish to schedule a meeting, rather than discuss it on the phone.

#### Step Two

✘ If no resolution has been reached, or if your concern is broader than a single course issue, contact the Administrator of Record for KUSD eSchool at 262.359.7715.

#### Step Three

✘ If resolution is still not reached, please contact Mr. Dan Tenuta, the Assistant Superintendent of Secondary School Leadership at 262.359.6008 **for middle and high school grade levels, and Ms. Karen Davis, the Assistant Superintendent of Elementary School Leadership at 262.359.6130 for elementary grade levels.**

#### Step Four

✘ Unresolved issues may be appealed to the Superintendent of Schools at 262.359.6320.

#### Step Five

✘ The final step in the district appeal process is the Board of Education. Appeal requests should be submitted in writing to:

President KUSD Board Of Education  
Education Support Center  
3600-52<sup>nd</sup>

## Notice

Kenosha Unified School District No. 1  
Kenosha, WI

May 8, 2012  
Curriculum/Program Standing Committee

Kenosha Unified School District No. 1  
Kenosha, Wisconsin

~~March 27, 2007~~  
May 22, 2012

Harborside Academy Charter Agreement

This agreement is made as of the ~~27<sup>th</sup>~~ day of ~~March 2007~~ <sup>22<sup>nd</sup></sup> day of ~~March~~ <sup>May</sup> 2012 by and between the Board of Education for the Kenosha Unified School District No. 1 ( Board ) and Harborside Academy.

Term of the Contract

The term of the Harborside Academy Charter Contract as a KUSD instrumentality charter, shall be a period of five (5) years commencing on the ~~1<sup>st</sup>~~ day of July, ~~2007~~ 2012.

It is understood and agreed that Harborside Academy will follow all of the established District Policies and Procedures unless stipulated differently in other provisions in this contract or provided by law.

Administrative Services

Harborside Academy Curriculum Sponsor The sponsors will be William Haithcock, Tim Miller, and Tom VanWinkle. Dan Tenuta, and Jennifer Seydel, Ph.D.

Person(s) in Charge of Administrative Services The person responsible for administrative leadership of the Harborside Academy will be Mr. William Haithcock. He will serve as ~~the~~ Principal/Director of the school. Mr. Haithcock will work closely with the Governance Board to ensure that the educational goals of Harborside Academy are carried out. He will be responsible to the Board of Education for meeting the terms of the contract, financial accountability, serving as an instructional leader, overseeing instruction and staff development, managing the building, hiring of all personnel, and handling student discipline. Mr. Haithcock will also be responsible for overseeing secretarial/clerical procedures such as attendance and health records. He will also oversee the administration of assessment and evaluation of programs and all staff. If the Principal/Director should leave his position, ~~ESD~~ Central office personnel in consultation with the Harborside Academy Governance Board will choose a replacement.

Advisory/Governance. The Governance Board will work to support the educational philosophy of Harborside Academy and will conduct activities consistent with its

Non sectarian Harborside Academy is non sectarian in its programs, admissions policies, employment practices, and all other operations. Harborside Academy faculty, staff, equipment, supplies and teaching content shall be free of all religious or other sectarian symbols or influences.

Educational Program ~~Grades covered by Harborside Academy~~ During year 1, Harborside Academy will educate students in ninth grade. Enrollment goals will be approximately 100-108-46 to 50 students per grade level in grades six through eight, and approximately 100 students per nine through twelve. An additional grade 1, Has 0 Tw 4(l)-2 36 ronac th(l)-g ntunn ada iducas h3(h)-4u nudts FTT2 78

Updated April 17, 2012

Enrollment goal Targeted enrollment will be approximately 100-105 to 50 students per grade level in grades six through eight, and approximately 110 students per grade level in grades nine through twelve. The school, which will ultimately enroll approximately 400-578 students in grades 6-12, offers a rigorous academic program within a personalized learning environment, and prepares students for success in college and beyond. Immersed in an ethos of service and teamwork, Harborside Academy students



~~x~~ Additional ~~12~~ elective credits are added to required ~~including~~ 4 years of Crew, to achieve 23 minimum credits for graduation.

The staff at Harborside Academy will participate in district ~~periods and associated~~ training/curriculum development. The curriculum at Harborside Academy will cover the standards and benchmarks of ~~Kenosha Unified School District~~ ~~WUSD~~ while the school reserves the right to determine the order of delivery to better suit the needs of Harborside Academy students. Materials for unique and EL program will be chosen by the staff of Harborside Academy in conjunction with the mission of ~~the Kenosha Unified School District~~ ~~KUSD~~ and aligned with the mission of ~~the Kenosha Unified School District~~ ~~KUSD~~. Students at Harborside will at times be allowed to take more than the traditional ~~8~~ credits per academy year. Crew and the intensive electives (see pg. 3, 4c) will make additional credits possible. Due to Erd(l)-56 13411.16 1( )-10(T/I8-1(pe)(. T).-1(t)-2(a)4(f)3(f)3( o)-10(f)3( H)2(a)-6(r

Updated April 17, 2012

- x Knowledge of morality and personal responsibility.
- x Knowledge of the prevention of accidents and the promotion of safety.
- x Sound decision making skills including knowledge of the conditions which may cause a signs of suicidal tendencies.
- x Knowledge by which pupils can recognize and avoid physical or psychologically or abusive situations.

## Methods of Attaining Educational Goals Instructional Practice

Innovative teaching methodologies that focus on ~~active~~ ~~participatory~~ student engagement will be used on a regular basis at Harborside Academy. Strategies from the Expeditionary Learning and Paideia models will be blended and modified to create powerful learning experiences on a regular basis. Strategies that will be used within our classrooms will include Socratic Seminar, Conceptual Models, Text Rendering, World Café, Gallery Walks, BBK Workshops, Didactic Instruction and Socratic Coaching Techniques. While this is not an exhaustive list of strategies or protocols that we use in our classes, it represents our style of teaching.

As a charter school, Harborside Academy will use innovative teaching methods and instructional practices to achieve these educational goals while maintaining autonomy and latitude over instructional pace and order. However, district standards and benchmarks are still used. The items listed above will be addressed through the standards and benchmarks associated with multiple history courses including American World History, and US Government and politics, psychology, and sociology. Mandatory courses in fine arts, physical education, health, business, math, science, and language arts courses will help students to address the remaining skills listed in Wisconsin Law section 118.01. Individual counseling, Crew classes, and mandatory optional junior level internship will also play a big role in helping students to achieve the goals that they will need to succeed in adult life.

Harborside Academy will use its organizational structures and systems to help students attain these goals in the most efficient manner possible. Harborside's staff will emphasize the school's small size, support its commitment to interdisciplinary teaching, and the deep experiences that are at the core of Expeditionary Learning. The structures to accomplish these skills in a highly effective manner will include:

Harborside School will use organizational structures and systems to attain goals that take advantage of its small size, and support its commitment to interdisciplinary, sustained learning and deep, personalized experiences and public products that are at the core of Expeditionary Learning. These structures include:

- x Learning Expeditions Learning expeditions are the core experience within the academic program. Learning expeditions explore content and skills within at least two major disciplines during an examination of a compelling topic. Often that topic will start with issues or events of local interest that relate to larger areas of study, and conclude in Expeditions include a student completed project that has value to an external audience, e.g. a research project on local water quality culminating in a presentation to the City Council on the students' findings, implications, and recommendations.
- x Schedules Harborside Academy will organize the schedule to promote and support deep, personalized, rigorous teaching and learning. Classes are taught within a flexible school calendar. The school calendar is organized by semesters or trimesters depending on school specifics and scheduling limitations. The daily schedules and the school calendar feature opportunities for extended days and longer school years.

Updated April 17, 2012



Updated April 17, 2012

used at the local middle schools. Therefore, there will be a full day off to make up for two evening





Updated April 17, 2012

Historical Understanding

Literature and Writing

Mathematical Thinking

Artistic Creation

Second Language Acquisition and Experience

Selections from Crew Portfolio.

~~Graduation Senior Passage Portfolio~~ The Senior Passage in ~~Graduation Portfolio~~ is a portfolio





Updated April 17, 2012

~~3 = Meets the Learning Targets: A student's work has met (earned an average of 3) on the targets for the course. This demonstrates their having met targets, being on grade level and at the end of the term.~~

~~4 = Exceeds the Learning Targets: A student's work has exceeded the expectations in over learning targets. This demonstrates being above grade level in more than half of the learning targets and results in an A at the end of the term.~~

PreACT Testing All Harborside students participate in the ~~ACT~~ ~~EXPLORE~~ (9<sup>th</sup> grade requirement of ~~SD~~) and the ACT PLAN (10<sup>th</sup> grade requirement of Harborside) tests.

Harborside Academy will pay for ACT PLANs as part of the student fees.

Character Grades As evident in our practices and procedures, Harborside Academy places value on students demonstrating high character in all they do both at school and in the such, students are not only graded on academic performance, but character trait development. The character grade system was built on a set of targets that students at Harborside helped. These targets include:

Learning Target #1: RESPONSIBLE student.

Learning Target #2: I am a RESPECTFUL student.

Learning Target #3: I am a COOPERATIVE student.

Learning Target #4: I am a TRUSTWORTHY student.

Learning Target #5: I am a positive LEADER.

Learning Target #6: I use HUMOR appropriately.

Because of the importance of these character grades, students receive two grades for each enrolled at Harborside Academy. They receive an academic grade, which they earn by showing of progress toward the learning targets for the course. They also receive a character grade which they earn by demonstrating behavior in the 6 character learning targets. Students must pass both C or better to earn credit for the course. Specifics relating to character grades found in Governance Board's continuing resolutions.

~~Character Grades~~ Students receive two grades for each course they are enrolled at Harborside Academy. They receive an academic grade, which they earn by showing evidence of progress toward the learning course. They also receive a character grade which they earn in the same learning target based must pass both grades with a C or better to earn credit for the course.

~~Character grades are important to Harborside Academy because they allow us to communicate clear~~

Updated April 17, 2012

Updated April 17, 2012

Governance/ Advisory Method. The Harborside Academy Governance Board will ensure the Academy Charter is upheld and will monitor and provide guidance for Harborside Academy, an instrumental charter school of Kenosha Unified School District. The Harborside Academy Board will oversee the attainment of the instructional outcomes of the school and will ensure the school is in compliance with its charter and the mission. The board will have authority over Harborside Academy's policies that are agreed upon within the charter agreement.

Methods to Ensure Parental Involvement. Harborside Academy parents are important partners in educational programs at all charter schools. The governance structure of the school must address parental involvement. Parents are involved in The school's Governance Board making them a critical decision making process.

Non-Discrimination Statement. Harborside Academy will not deny access to any student based on gender, race, religion, national origin, ancestry, pregnancy, marital or parental status, color, or physical, mental, emotional or learning disability.

~~The Harborside Academy Governance Board will oversee the attainment of the education of the charter school and will ensure that the school is in compliance with this contract and the mission of the school. This board will be made up of at least 1 district administrator, 2 teachers, 2 parents, and 1 community member.~~

Qualification for Individuals to be Employed

Teacher Qualifications





Updated April 17, 2012

Harborside Academy will be available for review by District staff or any outside auditor employed by the District.

~~Payment by KUSD For each student enrolled at Harborside Academy on the official third Friday of attendance in September membership, KUSD will credit Harborside Academy eighty percent (80%) of the per member student allocation determined by the State to Harborside for the applicable school year (Direct Cost Budget). Carryover of funds is permitted. The remaining twenty percent (20%) of the member cost will be allocated directly to KUSD as reimbursement for a3(u) -~~

Updated April 17, 2012

Student Discipline Behavior Policies All KUSD student behavior policies and Code of Conduct will be followed. In addition, other rules and regulations may be developed. All students and their families receive a copy of any notification of new rules and regulations.

Discipline Procedure Due process procedures will be followed in reaching any discipline decision in removal from Harborside Academy.



Updated April 17, 2012

In the event of contract termination, the Board of Education shall recover all funds advanced to the Academy under the contract to which the Harborside Academy is not entitled. The decision of the Board shall be final.

Notice Whenever under this contract notice must or may be given to the other party, or whenever notice may or must be provided to the other party, the party who may or must give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided to:

To the Board:

To: Harborside Academy

~~Dr. R. Scott Pierce~~

Mr. David Buggs

Dr. Michele Hancock

Governance Board President

Superintendent of Schools

Harborside Academy

Kenosha Unified School District

913 5<sup>th</sup> St.

3600 5<sup>th</sup> St.

Kenosha, WI 53144

Kenosha, WI 53140

Telephone: 262 359-6300

Telephone: 262 359-8400

In Witness Whereof, the parties have caused this contract to be executed by their duly authorized representatives as of the date first above written.

The Board of Education for  
The Kenosha Unified School  
District No. 1

Harborside Academy  
Mr. David Buggs  
Governance Board President

By: \_\_\_\_\_

By: \_\_\_\_\_

Appendix A

Harborside Academy Job Description

Human Resource Use Only
Position Number:
Salary Range Min:
Effective Date:

POSITION IDENTIFICATION

Position Title: (Subject) Harborside Teacher Position  
Division Kenosha Unified School District  
Workweek Mon-Fri (Hours) 7.5 hours per contracted day

SUPERVISORY RELATIONSHIPS

Reports to: Principal  
Directly Supervises:

POSITION PURPOSE

You will provide educational direction for students within the Kenosha Unified School District boundaries. You will be responsible for planning, preparation, and instruction of all required course work within assigned module of education and level. You will create a quality classroom environment in accordance with the standards of the school and the school district. You will fulfill your professional responsibilities while upholding the values of the community and the educational system.

ESSENTIAL DUTIES

1. Demonstrate knowledge of and skills in setting goals and objectives based on student development, content, assessment, and standards and benchmarks. Challenge and motivate all learners. Provide coherent instructions, curriculum development, and evaluations. Use school and district professional resources and materials and incorporate staff/community resources.
2. Demonstrate knowledge of and skills in organizing physical space. Establish a focused learning environment. Develop an environment of respect and rapport. Maintain effective classroom management while managing the behavior of students.
  - x Follow all established hallway and outdoor supervision routines as designed by the Principal.
  - x Follow established school-wide discipline plan and procedures.
3. Demonstrate knowledge of and skills in using a variety of instructional methods, including those required within the Expeditionary Learning Schools and/or Paideia model. Communicate clearly and accurately. Implement discussion/questioning techniques. Teach all learners using interdisciplinary teaming, integrated instruction, and inclusive instruction strategies, and maximize student engagement. There must be a clear commitment to the Expeditionary Learning and/or Paideia model in instruction.
4. Assessing and evaluating student learning, responding to individual learner's needs and reporting student progress.

Updated April 17, 2012

- ~~—x Provide written communication to parents about student progress at least three times per quarter.~~
- ~~—x Maintain accurate portfolios for all students.~~
- ~~—x Implement student conferences/drop conferences two at least twice times per year.~~
- ~~—x Implement exhibition night at least once per year.~~
- ~~x Maintain accurate standards based grading system~~
- ~~x~~

Updated April 17, 2012

## OTHER DUTIES